



Port Stephens Netball Association Safety Audit

Question	Response
Your Name	
Your Position / Role	
Date	
Time	
Venue	Port Stephens Netball Association 2 William Bailey Street, Raymond Terrace NSW 232
User	Port Stephens Netball Association

Facilities	Yes	No	Comments if required
Has the building owner confirmed in writing that the building / facility is fully compliant and safe to use?			
Are all buildings clear of visible damage, safe and in good condition?			
Is spectator seating in good condition and free from sharp edges or rotting wood?			

Are handrails provided where necessary			
Are steps free from damage, with reflective and non-slip surfaces?			
Are there any slip or trip risks in the playing or spectator areas?			
Are there disabled toilets on site?			
Canteen	Yes	No	Comments if required
Are hot water facilities, ovens, and pie warmers out of reach of children			
Are safety instructions prominently displayed?			
Are food safety and hygiene regulations being adhered to?			
Has electrical equipment been inspected, tested, and tagged by a duly qualified person?			
Toilets / Changerooms	Yes	No	Comments if required
Are the facilities generally clean and hygienic and free of all obstacles and hazards?			

Are the facilities floors safe and slip free?			
Car Park	Yes	No	Comments if required
Is the car park safe from hazards?			
Is the car park adequately lit?			
Have the lights in the car park been checked and maintained appropriately?			
Does the car park have a 10 km p/h shared zone signage?			
Does the car park have appropriate pedestrian way road markings?			
Playing Area	Yes	No	Comments if required
Is the playing area in good condition for play and free of significant risks and hazards?			
Is ambulance entry to the court readily accessible?			
Equipment	Yes	No	Comments if required
Are the goal posts and goal post pads in good condition?			
Are the scoreboards in good condition?			

Medical	Yes	No	Comments if required
Are first aid kits appropriately stocked and maintained?			
Is there a defibrillator on site?			
Are there stretchers accessible and in good working orders?			
Are appropriate safety posters and risk management materials on display?			
Is WHS management included as a regular agenda item in committee meetings?			
Is there a wheelchair on site?			

Safety audit is to be completed quarterly in:

- January
- April
- July
- October

This document should be tabled as part of the proceeding Council / Executive Meeting post completion of the audit.